

MEDICATION POLICY

Parents have prime responsibility for their child's health and should provide nursery with information about their child's medical conditions.

There is no legal duty that requires Abacus staff to administer medication.

We do not provide 'care' for children who are ill.

Children must be fit to attend nursery.

Medicines should only be brought to nursery when essential. That is, when it would be detrimental to a child's health if the medication were not administered during the nursery day. It is to be noted that medications which need to be taken 3 times a day could be taken in the morning, after nursery and at bed time.

It is the policy of Abacus Nursery School that medication will only be given if :

- 'Parental Agreement to Administer Medication' is completed for SHORT TERM medication (e.g. A course of antibiotics)
- 'Parental Agreement to Administer Medication' AND 'Health Care Plan' are completed for LONG TERM medication (e.g. asthma inhalers, epipens)
- The medication is prescribed by a doctor, dentist, nurse prescriber or pharmacist prescriber
 - Medication is in its original container and carries a prescription label bearing the child's name, stated dose and is within date.
 - We DO NOT administer OVER THE COUNTER medicines

SHORT TERM MEDICATION - e.g. Completion of a course of antibiotics

- Abacus staff will administer medication in line with this policy and the completed 'Parental Agreement to Administer Medication' form
- It is the responsibility of staff to ensure that the medication is given at the correct time
- All administration of medication must be overseen by 2 staff with first aid training
- Both staff must then complete the 'Record of Medication Administered to all Children' form
- Parents must sign the above form when they collect their child

LONG TERM MEDICATION - e.g. asthma inhalers, epipen

- Abacus staff will administer medication in line with this policy and the completed 'Parental Agreement to Administer Medication' AND 'Health Care Plan' form

- It is the responsibility of staff to ensure that the medication is given at the correct time
- All administration of medication must be overseen by 2 staff with first aid training
- Both staff must then complete the 'Record of Medication Administered to all Children' form
 - Parents must sign the above form when they collect their child
 - If your child is diagnosed with a LIFE THREATENING condition (e.g. severe allergy which may cause anaphylaxis) parents will be expected to discuss this in detail with senior staff to ensure all the correct medical information from medical professionals, procedures and the nursery medication policy are followed.

CREAMS FOR DRY SKIN, ECZEMA, NAPPY RASH etc

Parents will sign the relevant permission form which will be kept on the notice board in the kitchen. Staff will apply cream as and when necessary. This does not require staff to record application or for parents to sign acknowledgement at collection time.

We will ensure that :

- staff managing the administration of long term medication (e.g. epipen) should receive appropriate training and support from Health Professionals
- medicines are stored and managed safely and in line with instructions on label. All medicines which need to be stored in the fridge will be placed in an airtight container and clearly labelled
- children with medical needs have the same rights of admission to Abacus as other children
- parents are responsible for the disposal of date expired medications. However, if parents do not collect all medications they should be taken to the local pharmacy for safe disposal
- all staff are familiar with normal precautions for avoiding infection and follow basic hygiene procedures
- staff always treat medical conditions as confidential
- if there is doubt about the administration of any medication staff will check with parents or health professionals before taking further action.
- if a child refuses to take medication, staff will not force them to do so, but should note this on record and inform parents the same day. If refusal to take medication results in an emergency, the emergency procedure will be followed.

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