

PROTOCOL FOR DROPPING OFF CHILDREN

- If your child or anyone in your household has any of these symptoms you must not attend nursery.

A HIGH TEMPERATURE

A NEW, CONTINUOUS COUGH

A LOSS OF, OR CHANGE TO YOUR SENSE OF SMELL OR TASTE

- Only 1 adult to drop off
- Keep to Social Distancing symbols in playground while waiting to enter through Main Entrance and hold on to your child's hand.
- Adults must wear masks/face coverings
- Staff will call you forward through Main Entrance
- Only 1 family in corridor at a time.
- Staff will sanitise you and your child's hands and sign you in.
- You will put your lunch box on the trolley and go directly to the playroom where your child will be welcomed by a member of staff.
- Drop off and go quickly. Remember some parent will be on their way to work. You will exit nursery through the white front door.
- If you need to speak to staff please message or phone when you get home.

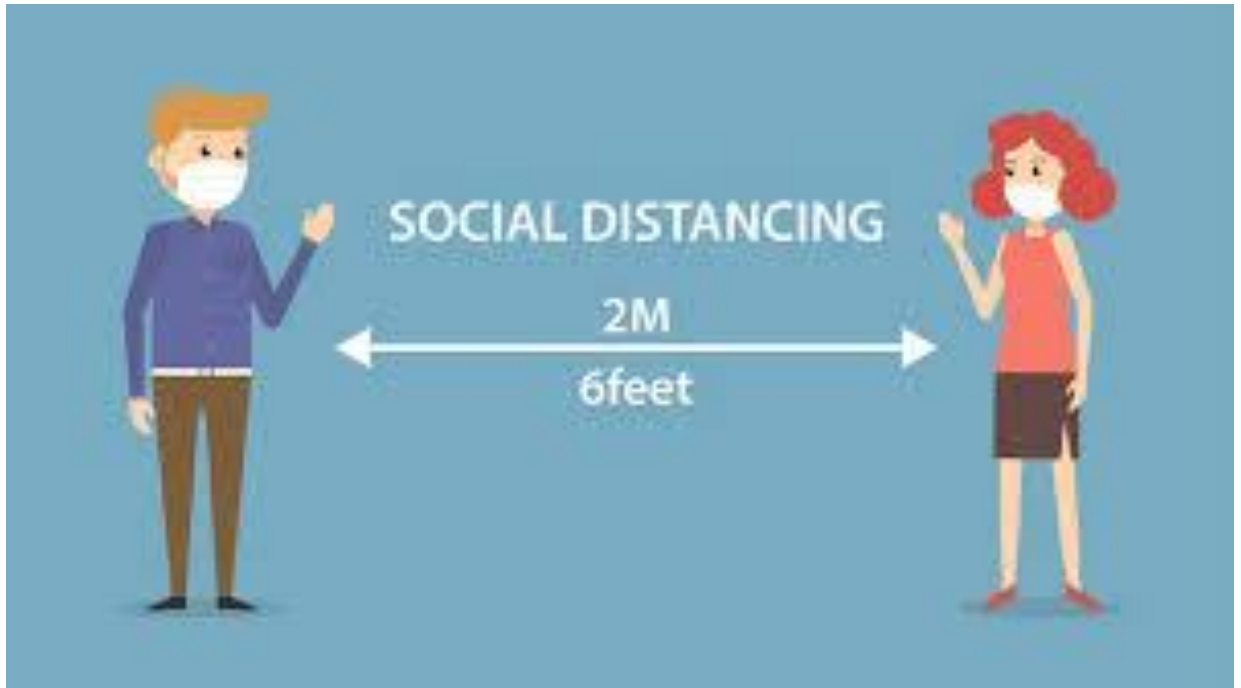
PROTOCOL FOR COLLECTING CHILDREN

- Only 1 adult to collect (the person you have nominated for that day)
If someone else is coming to collect you must let us know beforehand.
- The garden gate will be closed. Ring the bell on the white front door and staff will bring your child to you.
- Parents/carers are not allowed into the nursery
- If staff have any information, they will write a note to you.

During the first week back at nursery we will be monitoring the new policies, procedures and protocols and they may change.

JUNE 2020

DO NOT BRING TOYS TO NURSERY





HM Government

NHS



CATCH IT.



BIN IT.



KILL IT.



**Wash your
hands**



**Use a tissue
for coughs**



**Avoid touching
your face**